



## RISK ASSESSMENT INFORMATION FOR SCHOOLS

Selwyn Snow Resort is committed to ensure the safety of our guests. Please read the following information carefully, in particular the Alpine Responsibility Code. This Code is an initiative of all the Australian ski and board resorts implemented for the safety of everyone.

### Travel

Many different forms of Wildlife are present in the *Kosciuszko National Park (KNP)*, they can be hard to see and behavior can be unpredictable. It is best to slow your speed and ready to stop to avoid an accident.

Please drive to the conditions. During winter we can be prone to variable weather conditions, including snowfalls, ice, fog and strong winds. Drive defensively and practice courteous safe driving and be prepared for snowy conditions.

### Snow Chains

The law requires you to carry properly fitting snow chains for your tyres on 2WD Vehicles whenever you enter the KNP. There are many chain hire outlets located in *Cooma, Wagga Wagga and Adaminaby*.

Make sure you know how to fit the chains properly and always fit them to the driving wheels of the car. Take care when fitting chains on the roadside and observe all regular road regulations and directions.

### Clothing

Alpine weather is unpredictable and conditions can change quickly. Wear your clothing in layers with insulating clothes on the inside and wind and waterproof on the outer, to protect yourself from Alpine weather. Several thin layers of wool or synthetic fibers have insulating properties and are better than thick bulky layers. Never wear jeans, cotton or nylon as these materials will not provide enough protection. Body heat is lost from the head, feet and hands, so it is important to wear beanies, warm long thin woolen socks and waterproof gloves.

### Sun Protection

The strength of UV rays at altitude is far stronger than at sea level and the reflective effects of snow can double this strength.

This means that even on cloudy days, to avoid severe sunburn and the freighting effects of snow blindness, please ensure you are always wearing a high SPF (a minimum of 30+) Broadband sunscreen and sunglasses or goggles meeting Australian standards for UV protection.

### Helmets

Selwyn Snow Resort strongly recommends wearing a helmet certified for snow sport activities. Skiers and Snowboarders are encouraged to educate themselves on the benefits and limitations of helmets. The primary safety consideration and obligation under the Alpine Responsibility Code is to ski and ride in a controlled and responsible manner.

See [www.lidsonkids.org](http://www.lidsonkids.org) for useful information on snow sports helmets.

### Blind Spots and Avoiding Collisions

Skiers and Boarders enjoy riding the mountain together, however the patterns of movement and the field of vision differs between the two. It is found that skiers and boarders that change their patterns of turns or general direction of travel without looking towards their blind spot cause most collisions. That being said skiers and boarders should be aware of other's blind spots and avoid being in those areas just in case. Basically, give each other a lot more room.

## Tobogganing

Toboggans are prohibited on all Selwyn Ski slopes and should only be undertaken at the designated toboggan slope in the Selwyn Snow Park (located near the car park and the BBQ hut). Toboggans are available from the Toboggan Hut.

Tobogganing can be dangerous and like all alpine activities involves inherent risks. For your safety please obey all signage when tobogganing or on or about the toboggan slope. From time to time the toboggan slope maybe closed due to insufficient snow depth or inclement weather. Tobogganing is specifically prohibited for school children by the NSW Department of Education.

## Run Away Skis and Boards

Run away skis and boards are a danger to all. Please ensure you use proper devices to prevent runaway equipment. Boards and Telemark skis without brakes need to be secured when they are left unattended or placed on racks. A leash can be used to prevent the equipment running away.

## Signage

Please read, respect and obey all trail and warning signage including area closures and resort boundaries. These signs have been put in place for your safety. A free trail guide detailing this information is available on request from the Ticket Office.

**SLOW ZONES** are designated high traffic or learner areas where there is a greater chance of a collision. We ask that all skiers and riders ride responsibly and within your ability, at a slow speed and you are able to stop and keep clear of other people.

Be realistic about your ability, stay on runs that challenge your skills but let you stay in control of your speed and equipment.

### GREEN TRAILS

– Easiest terrain most suited to beginners

### BLUE TRAILS

– More difficult or intermediate terrain

### BLACK TRAILS

– Most difficult or advanced terrain

**We ask that all levels of skiers and riders consider the benefits of taking lessons, using helmets and to please slow to an acceptable speed in slow zones. A slower speed helps to avoid a collision and provides a good example for children.**

**The Alpine Responsibility Code's (ARC) first rule is to stay in control, be able to stop and avoid other people and objects. This rule is in place for a good reason and along with the rest of the ARC they help everyone have a fun, safe and fantastic snow holiday.**

## Sometimes Accidents Can Happen

Although our goal is always to minimize injuries and promote safe snow sports, there is still the chance an accident may occur. Risk Management is not just about reducing opportunities for injuries to happen but also knowing about what to do should you be involved in or witness an accident.

1. *Recognise the situation* - Recognise the accident has occurred. Acting quickly and correctly can help to minimize any impact.
2. *Personal Safety* - Prevent further injuries to yourself, the victim and others. The accepted signal for skiing accidents is a pairs of crossed skis about ten meters up hill from the accident site. This tells on coming skiers and boarder to avoid the area, as well as alert mountain staff that assistance is required.
3. *Get Help* - Advise resort employees or Ski Patrol as soon as possible. Always ask a fallen skier or boarder if they are ok or need help. Send someone to advise or Ski Patrol immediately, insuring they know the exact location of the accident. The best way is to inform a lift operator at the closest lift. They can phone ski patrol with all relevant details.
4. *Don't Leave Yet* - It may take some time for help to arrive so keep the site safe. Ensure the casualty is kept warm, do not give them anything to eat or drink and never remove the casualty's skis or board or unfasten their boots. If people stop to see the accident or if there are bystanders politely ask them to move on so they are not creating a hazard.
5. *When Ski Patrol Arrives* - When Ski Patrol arrives they are in control. Ask if you can assist any further and if they require you to stay. If not leave the scene so they can do their job.



## ALPINE RESPONSIBILITY CODE

# YOUR ALPINE RESPONSIBILITY CODE

There are inherent risks in all snow recreational activities. Common sense, staying in control and personal awareness can reduce these risks. Risks include rapid changes in weather, visibility and surface conditions, as well as natural and artificial hazards such as rocks, trees, stumps, vehicles, lift towers, snow fences and snowmaking equipment. Observe the code and ski and ride with courtesy to others.

1. Stay in control and avoid other people and hazards.
2. Use appropriate protective equipment, especially helmets, to minimise the risk of injury.
3. You must have the ability to use each lift safely. If in doubt ask the lift attendant.
4. Obey all signs and warnings, and keep off closed trails and areas.
5. It is your responsibility to avoid and give way to people below and beside you.
6. Do not stop where you are not visible from above or where you obstruct a trail.
7. Before starting downhill, or merging into a trail, look uphill and give way to others.
8. Use care to prevent runaway snowboards.
9. If you are involved in or see an accident, alert and identify yourself to Resort Staff.
10. Be aware that it is dangerous to ski, board or ride lifts if your ability is impaired by drugs or alcohol.

## KNOW THE CODE. IT'S YOUR RESPONSIBILITY.

**Failure to observe the Code may result in cancellation of your ticket or pass by Resort Staff.**



# SELWYN SNOW RESORT - RISK ASSESSMENT INFORMATION

Activity/Area	Hazards	Controls
<b>Our Business</b>	Non-compliance with Operating Lease/license	Selwyn Snow Resort holds the right to conduct the business within the National Park by grant of lease from the NSW Minister of the Environment.
	Inadequate facilities to perform the intended operation and activities for all persons abilities and genders	Selwyn Snow Resort in a purpose built snow facility. The facilities are maintained to a high standard and in accordance with industry best practice.
		Facilities and terrain cater for all standards, including disabled persons.
		Trail maps are available which indicate which runs/terrain are appropriate to a person's ability.
	Inadequate Liability Insurance	Public Liability Insurance is current and to an appropriate level. A copy of a Certificate of Currency is available on request. Highly recommended that all participants have Ambulance cover.
<b>Our People</b>	Not competent to complete task required	Trained and competent staff to perform duties.
		Certified personnel to work with children - no other personnel permitted to complete these tasks.
		Competent Managers/Supervisors to monitor work performance.
		Structured and thorough recruiting process to select appropriate persons for task.
	Professional approach to duties consistent with industry requirements eg. APSI (Australian Professional Snow Sports Instructors), ASPA (Australian Ski Patrol Association), NSW Legislation (including WH&S), Food and Beverage specific, Plant/equipment operated as per manufacturers specifications, Duties completed as per written policies and procedures which are developed applying risk management principals and manufacturers requirements.	
Not fit for work	Selwyn Snow Resort Code Of Conduct.	
	Policies and procedures with regard to fitness for work.	
	Competent Managers/Supervisors to monitor fitness for work.	
<b>Resort Environment</b>	Exposure to alcohol	Students are only allowed in upstairs bar area when accompanied by a teacher and the bar area is only open till 5:00pm.
		Photo ID is required to purchase alcohol and is checked by staff.
		Selwyn Snow Resort promotes and abides by regulations set out under RSA (Responsible Service of Alcohol).
		Separate meeting areas can be provided to schools (groups).
	Location - Selwyn Snow Resort is located 50km from Adaminaby and students are not exposed to a bar environment on the ground level of the resort.	
Interaction with Wildlife	Information is provided to all guests about the presence of wildlife within the resort Area. Guests are advised to steer clear and to supervise and monitor children.	
<b>Equipment Hire</b>	Movement of people in the hire area carrying equipment	Hire Area designed to provide efficient and safe flow of people. Separate area used for school groups.
		Instruct people to look out for equipment being carried by others – adults to consider height of children.
		Follow Instructions from hire staff on how to correctly carry equipment.
	Equipment not the correct fit for the person	Trained and competent staff to assist guests in the selection and fitting of equipment. Do not overstate ability on hire form.
	Equipment not maintained in good working order	Equipment is maintained and checked prior to hire and also upon return - any defective equipment is repaired prior to re-hire.
	Cuts to hands whilst handling equipment	Follow instructions from Staff on correct way to carry equipment. Wearing gloves provides good protection.
	Health concerns using hire equipment e.g. Helmets	Clothing is washed prior to re-hire. All other personnel related equipment is cleaned to appropriate hygiene standards prior to re-hire.
Slips, trips and Falls - wearing ski boots on wet concrete	Take care when walking - particularly when walking in ski boots.	
<b>Alpine Environment</b>	Exposure to alpine conditions includes cold, wind, snow, wet, sun	Consult <a href="http://www.snowsafes.org.au">www.snowsafes.org.au</a> for more information of visiting an alpine environment.
		Advisable to have: <ul style="list-style-type: none"> <li>• Good quality beanies</li> <li>• Thermal/winter socks</li> <li>• Waterproof gloves</li> <li>• Thermal underwear (highly recommended)</li> </ul>

		Wear appropriate clothing; windproof and waterproof outer jackets and pants can be hired.
		Avoid wearing heavy and bulky items. Using insulating layers on the inside and a water proof layer on the outside.
		Goggles are recommended when participating in snow sports activities.
		The use of certified snow sports helmet is recommended generally.
		Consult Selwyn Snow Resort website for forecast and actual weather, recommendations or protective clothing/equipment.
		Eat and drink fluids regularly.
		Carry and use high SPF sunscreen.
	Slippery surfaces	Caution when walking, particularly in ski boots.
		Key areas of the facilities have been lined with appropriate flooring to provide increased grip.
		Regular inspection and staff provide snow clearing operations.
	Stairs	Use handrails - stick to the left - carry equipment so that it faces the outside of the stairs.
<b>Building and surrounds</b>	Emergencies	All buildings are fitted with required fire management equipment - including alarms and fire extinguishers.
		Trained and competent personnel to coordinate emergencies.
		Exits are defined, check where they are when you enter a building.
	Exposure to unsanitary conditions	Follow all the instructions given by Selwyn personnel or emergency personnel in the event of an emergency.
		Cleaners are employed to implement high standards of cleanliness and hygiene throughout all Selwyn Snow Resort buildings.
		Personnel record when cleaning is completed and report abnormalities.
<b>Snow Resort</b>	Obstacles both marked and unmarked	Ride Responsibility, know and follow the Alpine Responsibility Code (ARC) - copies are posted throughout the resort and contained on the trail map.
		Selwyn Snow Resort Ski Patrol conducts daily and periodic inspections of ski slopes.
		Read and obey all signage including the Alpine Responsibility Code (ARC).
	Visibility variations	Keep activity flexible in case of sudden weather changes.
		Seek out sheltered areas.
	Variable snow cover	Check forecast conditions.
Slopes are groomed with machinery overnight to prepare a smooth surface in general traffic areas.		
		Snowmaking in high traffic areas.
<b>Snow Sports Activities</b>	Unqualified Instructors	All snow sports instructors employed by Selwyn Snow Resort have been through a minimum of 2 days structured training and two days of resort induction. All staff have an equivalent APSI instructing qualification.
	Inadequate attention to safety standards	Safety standards review for compliance by the compliance officer and General Manager.
	Poor Supervision	Selwyn Snow Resort promotes and enforces a Code of Conduct for all employees.
	Poor/Outdated Procedures	Procedures reviewed for compliance by the Snow Sports Director, Compliance Officer and General Manager.
	Injury due to fall or other type of incident	Ride Responsibility, know and follow the ARC - copies are posted throughout the resort and available upon request.
		Take lessons if you are a beginner or get a refresher if you do not regularly ski or snowboard.
		Daily mandatory lessons as directed by the DET NSW Sports Unit.
		Only Selwyn Snow Resort Hire Staff can check and adjust Selwyn's equipment.
		Protective Equipment - certified ski and snowboard helmets are recommended for all persons.
	Runaway equipment injuring others	For more information on helmets visit <a href="http://www.lidsonkids.org">www.lidsonkids.org</a> .
Wrist guards are recommended for beginner snowboarders.		
Injury Resulting from inexperience	Secure equipment at all times.	
	All skis must be fitted with functional brakes or safety straps.	
	Ski and snowboard according to ability as directed in the ARC.	
		Instruction conducted by qualified instructors.
		Conduct 'Self Evaluation' guide of student's own skiing/snowboarding ability as directed by DET NSW Sports Unit.
	Falling from Chairlift	Ride Responsibility, know and follow the ARC - copies are posted throughout the resort and are available upon request.
		Read and obey all signage at lift load and unload stations.

<b>Use of Chair Lifts and Surface Lifts (including Magic Carpets)</b>		Children to ride supervised if small and/or inexperienced and placed in middle of chair not on ends. Use the safety bar provided on the chair.		
	Falling whilst loading or unloading any lift	Ride responsibly, know and follow the ARC - copies are posted throughout the resort and are available upon request. Take lessons from Snow Sports Instructors. Follow the advice provided by Lift Operators for loading chair lifts - if unsure ask for advice or assistance. Clear the unload area immediately.		
		Chair Lift Equipment Failures	Inspections and maintenance carried out according to documented procedures and in compliance with government regulations. Emergency evacuation plan in place if breakdown cannot be fixed with a reasonable amount of time. Trained and competent Mountain Operations personnel to manage emergencies.	
			Stuck on chair lift - loose clothing, backpacks	Follow instructions as indicated by signage when entering lift queues. Remove backpacks when riding chair lifts. Secure all loose clothing - keep scarves within your jackets. Secure long hair. Ensure all gear and clothing is clear prior to unloading.
				Surface Lifts (T-bars, pomas) rope (cable) detaches and other failures
	<b>Toboggans</b>	Interaction with other Snowsports activities <i>NB: Tobogganing is specifically prohibited for school children by the NSW Department of Education and Training</i>	Only toboggan in the designated toboggan slope which is adjacent to the Selwyn Snow Resort Equipment Hire Building. Toboggans are not permitted on any other ski slope. Read and obey all signage.	
	<b>Snowflake Tube Park</b>	Injury to self or others by falling or collisions	Ride Responsibly, know and follow the ARC - copies are posted throughout the resort and are available upon request. Follow instructions provided by Trained and competent Lift Operators. Procedures for riding tubes - one person per tube, one tube per lane only.	
			Injury caused by use of not fit for purpose equipment	Only Selwyn Snow Resort provided tubes are permitted for use at the Snowflake Tube Park. Selwyn Snow Resort tubes are fit for purpose and properly maintained. Inspections and maintenance are carried out according to documented procedures and in compliance with government regulation.
Riding the Snowflake Tube Park Lift				Ride Responsibly, know and follow the ARC - copies are posted throughout the resort and are available upon request. Follow instructions provided by trained and competent Lift Operators.
		Injury caused by 'horseplay'	Ride Responsibly, know and follow the ARC - copies are posted throughout the resort and are available upon request. Supervision of Activity by trained and competent Lift Operators. Procedures for riding tubes - one person per tube, one tube per lane only.	
<b>Cross Country Skiing</b>		Being Lost or disoriented if going cross country	Take all precautions and seek professional advice before undertaking this activity.	
<b>Emergency Response on Snow Resort</b>		Ineffective emergency response	Trained and competent personnel - Ski Patrol and other key mountain Operations personnel. Medical facilities in Ski Patrol Room Located below Snow World. Fit for purpose equipment for response to all types of emergencies including: <ul style="list-style-type: none"> <li>• Defibrillation Units</li> <li>• Oxygen</li> <li>• Administering of analgesic</li> </ul>	
<b>Ski Patrol</b>	Untrained Ski Patrol Staff	Ski Patrol Personnel are trained and certified in first aid and retrieval of injured and distresses skiers and snowboarders. They are trained to ASPA standards. <a href="http://www.skipatrol.org.au">www.skipatrol.org.au</a>		
	Poor/outdated procedures	Procedures regularly reviewed externally by ASPA		